

South Tahoe Association of REALTORS®

Multiple Listing Service Participant/Subscriber Status Form

Complete this form for all participants or subscribers of the MLS.

Note: If the participant or subscriber is moving directly from one office to another office, please have the Broker from each office sign this form.

STATUS: NEW OFFICE CHANGE OFFICE TERMINATION MEMBER TERMINATION

Name: _____ Date of Status: _____

MLS Member #: _____ CA Real Estate License #: _____

PLEASE NOTE: MLS fees are billed quarterly and are not pro-rated upon termination. In order to avoid charges for a new quarter upon cancelling your MLS subscription, you must notify the South Tahoe Association of REALTORS® in writing of your intent to terminate prior to the start of a new billing quarter. Billing quarters begin on January 1, April 1, July 1 and October 1.

NEW: Broker's Certification: I hereby certify that the above named individual, a fully licensed real estate salesperson, or appraiser is affiliated as either an Independent Contractor or an Employee of my office and requires the full benefits of the South Tahoe Association of REALTORS® Multiple Listing Service. *I understand that this MLS affiliation shall cease upon, but not prior to, receipt of written notification to the South Tahoe Association of REALTORS® of the termination of employment of the above named person.*

New Office Name: _____ New Broker Signature: X _____

TERMINATION: Broker's Certification: I hereby certify that the above named person is no longer affiliated as an Independent Contractor or Employee of my office. I therefore request that all benefits of the South Tahoe Association of REALTORS® Multiple Listing Service be terminated as of this date. I understand that any existing listing of the above named person shall immediately be transferred to my name, as listing agent, until written notice from myself is received, specifying another salesperson as listing agent, by the South Tahoe Association of REALTORS® Multiple Listing Service.

Current Office Name: _____ Current Broker Signature: X _____

Salesperson Signature: X _____

BOX BELOW FOR ASSOCIATION OFFICE USE ONLY

<input type="checkbox"/> Application	<input type="checkbox"/> MLS Software CD <input type="checkbox"/> Instructions	<input type="checkbox"/> On Internet Crusade Email List	<input type="checkbox"/> Realtor News <input type="checkbox"/> MLS News
<input type="checkbox"/> Contact Phn# _____	<input type="checkbox"/> Winforms Packet & login info	<input type="checkbox"/> Email Authorization	<input type="checkbox"/> On List <input type="checkbox"/> REALTOR Welcome LTR
<input type="checkbox"/> Member Mailing Address??	<input type="checkbox"/> SUPRA Showing Info	<input type="checkbox"/> Email Address Book Input <input type="checkbox"/>	<input type="checkbox"/> MLS Welcome Letter
<input type="checkbox"/> Dues & Fees Collected	<input type="checkbox"/> Magic Input <input type="checkbox"/> Office	<input type="checkbox"/> On Agent Change List <input type="checkbox"/>	<input type="checkbox"/> On MLS Agenda
<input type="checkbox"/> DRE Status Printout	<input type="checkbox"/> NRDS Input <input type="checkbox"/> NRDS Financial	<input type="checkbox"/> On MLS Dues List	<input type="checkbox"/> Check databases
<input type="checkbox"/> Keycard Agreement	<input type="checkbox"/> New Office Mailbox <input type="checkbox"/> Add to Fax	<input type="checkbox"/> Input Payment	<input type="checkbox"/> Member File Created <input type="checkbox"/> Pulled
<input type="checkbox"/> Key Box Agreement	<input type="checkbox"/> _____	<input type="checkbox"/> Web	<input type="checkbox"/> Ethics Class <input type="checkbox"/> Attended
<input type="checkbox"/> Copy MLS Rules	<input type="checkbox"/> _____	<input type="checkbox"/> Orientation Scheduled Date: ____	<input type="checkbox"/> On List <input type="checkbox"/> Attended
<input type="checkbox"/> Copy Code of Ethics (Realtors Only)	<input type="checkbox"/> _____	<input type="checkbox"/> Induction Scheduled Date: ____	<input type="checkbox"/> On List <input type="checkbox"/> Attended